



Community Area Grant Application Form 2012/2013

Please ensure that you have read all the Funding Criteria and Additional Guidance Notes before completing this form
PLEASE COMPLETE ALL SECTIONS TO ENSURE THAT YOUR APPLICATION CAN BE CONSIDERED

To fund projects up to £1,000 without the need for matched funding
To fund up to 50% of projects costs of projects over £1,000
Maximum Grant £5,000

For larger projects we strongly advise you to contact Charities Information Bureau three months before you approach the area board. [\(See Section 2 for contact details\)](#)

Please contact your Community Area Manager before completing your application
[\(See Section 3 for contact details\)](#)

| 1. Your organisation or group | | | | | |
|---|--|------------------------------------|----------------------------|---|----------------------------------|
| Name of organisation | The Parochial Church Council (PCC), St. Mary's Church, Dinton | | | | |
| Contact name | | | | | |
| Contact address | | | | | |
| Contact number | <table border="1" style="width: 100%; border-collapse: collapse;"> <tr> <td style="width: 50%;"></td> <td style="width: 50%; text-align: center;">e-mail</td> </tr> </table> | | e-mail | | |
| | e-mail | | | | |
| Organisation type | <table style="width: 100%;"> <tr> <td style="width: 50%;">Not for profit organisation</td> <td style="width: 50%;">Parish/town council</td> </tr> <tr> <td>Other, please specify</td> <td>Management Team of Parish Church</td> </tr> </table> | Not for profit organisation | Parish/town council | Other, please specify | Management Team of Parish Church |
| Not for profit organisation | Parish/town council | | | | |
| Other, please specify | Management Team of Parish Church | | | | |
| 2. Your project | | | | | |
| Project Title/Name | Restoration, Renovation and Repositioning of medieval stained glass circa 14th C | | | | |
| What is your project about and what does it aim to achieve? <i>Important: This section is limited to 600 characters only (inclusive of spaces).</i> | <p>St. Mary's Church, Dinton is a historic 12 Century building designated as Grade I Listed which has a number of medieval stained glass windows (circa 14th C) which because of their age are of historical significance. The building sits in the Conversation Area of Dinton which is within the ANOB. The windows are a fine example of such work. The stained glass and its surrounds require renovation and preservation and in one section requires moving to another window section to give enhanced visibility. We have a Faculty approved for this work to commence in the Spring of 2013. The Diocesan Advisory Committee have approved the contractor for the work (frankly there is only one in the area who can undertake this work and that is the glaziers who undertake the work for stained glass in Salisbury Cathedral) and we are looking at a cost of approximately £12,000. The Friends of St. Mary's, Dinton (Charity Number 1101125) can and will match any funding or grant received in support of this work and will cover additional costs.</p> <p>The church building is open 7 days a week from approximately 0900 until sunset. Throughout the year, during the week, as well as at weekends, we have visitors to the church from many parts of the country and Europe who are holidaying in the area. Any comments made are very favourably about the church. Renovation and preservation of the Medieval stained glass will greatly heighten their good experience of the local history of the village, SW area and the County and importantly that of the area community, .</p> <p>I appreciate that grants are not made to religious or political bodies but in this instance we have a 12C building in generally good order with medieval stained glass of historical significance which adds to the ambience of a village, in the conservation area and in the AONB, and the County. It is there for the benefit of all and not just the regular attendees of St. Mary's.</p> | | | | |
| In which community area does your project take place? (Please give name – see section 3) | South West Wiltshire | | | | |
| I/we have discussed our project with the town/parish council? | <table style="width: 100%;"> <tr> <td style="width: 50%;">Yes</td> <td style="width: 50%;">Date</td> </tr> <tr> <td colspan="2">No X but the Chairman of the PC suggested we approach Wiltshire Council for a grant.</td> </tr> </table> | Yes | Date | No X but the Chairman of the PC suggested we approach Wiltshire Council for a grant. | |
| Yes | Date | | | | |
| No X but the Chairman of the PC suggested we approach Wiltshire Council for a grant. | | | | | |

| | | |
|---|--|----------|
| I/we have discussed our project with our Wiltshire councillor? | Yes No <input checked="" type="checkbox"/> | Date |
| Where will your project take place? | St. Mary's Church, Dinton | |
| When will your project take place? | Spring 2013 | |
| How did you discover there was a need for your project (<i>please provide evidence</i>) and how will your project benefit your local community? <i>Important: Please do not type/write in paragraphs – This section is limited to 700 characters only (inclusive of spaces)</i> | <p>The Quinquennial Reprt of 2011. (see attached Quinquennial Report para 51 and subsequent comment with report). It will benefit the local community in that part of the village's ancient history will be preserved for future generations. The stained glass could be used as a teaching aid for schools as well as being historically formative for the many who visit the building.</p> <p>It would promate a greater understanding of the craftsmanship existing in the village in the14 Century. The opportunity to view, in close proximity, the colour, patterns and use of stained glass in buildings. It gives greater identity with village history.</p> | |
| How many people will benefit from your project? | Number of people benifiting is not calcuable but could be in excess of 400 plus annual visitors of about 200 per year. | |
| How does your project demonstrate a direct link to the local community plan for your area? (see www.wiltshire.gov.uk/areaboards) or priorities of your area board) Please provide a reference/page no. | Economy, Jobs and Skilss - Promoting Tourism | |
| Any other information about your project. (Limited to a 1000 characters) | | |
| <p>The full cost of renovation and preservation for all the windows in the church is circa £20,000 which will enhance ventilation and add to the preservation of the building in general. Our request is only for support funding for the restoration and preservation of the medieval stained glass and its surrounds.</p> <p>Although the use of Isothermic protection was suggested, the Diocesan Advisory Commiitte (DAC) decided that it would be better to allow for improved ventilation and thus Isothermal protection will not be used</p> | | |
| To be completed ONLY where town/parish councils are making an application | | |
| Is your project one which parish/town councils have powers to raise local taxes to fund? | Yes | No |
| Could your project be funded from your reserves? | Yes | No |
| Is your project urgent (having to be completed in this financial year? <i>If you answer YES please provide evidence elsewhere on the application form</i>) | Yes | No |
| 3. Management | | |
| How many people are involved in the management of your group/organisation? Of these, how many are: | | |
| Over 50 years | Male 4 | Female 1 |
| 25 – 50 years | Male 0 | Female 2 |
| Under 25 years | Male 0 | Female 0 |
| Disabled People | Male 0 | Female 0 |
| Black and Minority Ethnic people | Male 0 | Female 0 |
| If your project will continue after the Wiltshire Council funding runs out, how will you continue to fund it? The Friends of St. Mary's, Dinton (Charity No. 1101125) whose task is the maintenace and preservation of the Grade 1 Listed building. Other appeals to the community. | | |
| How will you know whether your project has made a difference in the community? What information will be collected to enable you to know that the project has made a positive impact on your community and met the local need? | | |
| Seek the views of the community, local schools and observations in our visitors book. We could include a 'comments' proforma for visitors to complete. | | |

| | | | | |
|--|-----------------------------------|---|-----------------|---------------|
| Has Charities Information Bureau (CIB) helped you with this application/to seek funding for this project? | Yes No X | Date contacted CIB | | |
| To whom have you applied for funding for this project (<i>other than Wiltshire Council</i>)? <i>Please list with amount applied for and whether you have been successful</i> | Name of Funder | Amount Applied For | Amount Received | |
| | The Friends of St. Mary's, Dinton | £13,000 | £7,500 | |
| | | | | |
| Have you or do you intend to apply for a grant from another area board within this financial year? <i>If yes, please state which one(s).</i> | Yes No X | | | |
| Are you in receipt or anticipating other funding from other Wiltshire Council departments for this project? | Yes No X | | | |
| 4. Information relating to your last annual accounts (if applicable) | | | | |
| Year ending: | Month: December | 2011 | | |
| A - Total income: | £24,755.97 | | | |
| B - Minus total expenditure: | £27,980.30 | | | |
| Surplus/deficit for year: (A minus B) | Deficit - £3,224.33 | | | |
| Free reserves currently held (i.e. money not committed to other projects/operating costs) | £Nil | | | |
| 5. Financial information – If you can claim back V.A.T. please <u>exclude</u> VAT from the figures you provide us. If you have to pay the V.A.T then please include V.A.T. in the figures you provide us. | | | | |
| Project Costs A Please provide a <u>full</u> breakdown e.g. equipment, installation etc. | | Project Income B Please list all sources of funding for this project, as provisional (P) or confirmed (C) | | |
| | | | P/C | |
| Renovation & Conservation of medieveal stained glass windows | £6,943.2 | Own fundraising/reserves | Nil | £ Nil |
| Renovation& Conservation of Medieval Tracery Panels | £2,539.2 | | | £ |
| Removal and releading associated with renovation | £2,703.6 | Parish/town council | | £ |
| | £ | Trusts/foundations Friends of St. Mary's, Dinton | C | £7,500 |
| | £ | In kind | | £ |
| | £ | Other | | £ |
| Total Project Expenditure | £12,186 | Total Project Income | | £7,500 |
| Total project income B | | £7,500 | | |
| Total project expenditure A | | £12,186 | | |
| Project shortfall A – B | | £4,686 | | |
| Grant sought from Wiltshire Council Area Board | | £4,686 | | |
| Bank Details | | | | |
| Please give the name of the organisations' bank account e.g. Barclays | | | | |
| Please give the name of the organisations' bank account e.g. Chippenham Scouts | | | | |

6. Supporting information – Please enclose all the following documentation as failure to do so may lead to a delay in your application being considered

Enclosed (please tick)

All written quotes including the one(s) you are going to use X

Latest inspected/audited accounts or annual report or Income/expenditure budget for current financial year X

Terms of reference/constitution/group rules X

Evidence of ownership/lease of buildings and/or land x

For new groups, only the group's terms of reference and a projected income and expenditure budget covering a period of 12 months is required.

7. Declaration (on behalf of organisation or group) – I confirm that...

This application meets all the funding criteria

The information on this form is correct, that any award received will be spent on the activities specified, that I will complete a monitoring form (if requested) following completion of the project.

If a grant is received, I will provide copies of all receipts and invoices associated with the grant and provide information and photographs to demonstrate how the grant was spent.

That any other form of licence or approval for this project has been received prior to submission of this grant application.

That the necessary policies and procedures will be in place prior to the commencement of the project outlined in this application.

Child Protection Safeguarding Adults

Public Liability Insurance X Equal opportunities

Access audit Environmental impact

Planning permission applied for (date) or granted (date) Faculty No 2119 dated 10 Jan 2012

That acknowledgement will be given of Wiltshire Council support in any publicity, printed or website material.

I give permission for press and media coverage by Wiltshire Council in relation to this project.

| | |
|----------------------------------|-------------------------|
| Name | Date: 7 Jan 2013 |
| Position in organisation: | |

Please return your completed application to the appropriate Area Board Locality Team ([see section 3](#))